

TRISTATE GUN CLUB BY-LAWS

(Revised 10 1//07)

MEMBERS IN GENERAL

1. MEMBERSHIP

- A. Shall consist of those persons qualified under the provisions of Articles I and II of the Constitution, with the additional provision that all new members must be members of, or be in the process of joining, the National Rifle Association.
- B. Each member in good standing shall be considered eligible for election or appointment to any position and shall have full voice in any actions of the Association. A member in good standing is defined as a member who is either a Life member, a current member who has renewed for the current physical year, or a new member, and who is not under suspension imposed by the Board of Directors, and who is current on any maintenance or other fees directed by the Board of Directors or general membership.
- C. The current spouse and family of a member shall be extended the privileges of membership with the exception of voting and/or holding office other than Secretary/Treasurer. A spouse may be issued a club card/badge only after attendance of the range safety briefing.
- D. No member may use his or her membership or claim Association sponsorship in the misuse or illegal use of firearms or for transactions involving firearms or related equipment or material. Prospective members must certify they are not restricted by any legal, medical or court action from the possession and use of a firearm.
- E. The Board of Directors may convey annual or Life membership to any individual in lieu of compensation or for recognition of service.

2. DUES, FEES, AND PAYMENT OF DUES AND FEES

- A. Annual dues shall be set by the Board of Directors and approved by a vote of the general membership in the amount necessary to provide for the Association's function as described in Article I of the Constitution. The Board of Directors shall prepare an informal yearly budget and a 5/10 year plan, which includes a prioritized list of capitol requirements, for review and approval of the general membership.
- B. Life membership may be purchased at a rate set by the Board of Directors.
- C. The current schedule of dues and fees shall be attached to this document as Appendix 1.
- D. Annual dues and fees shall be due annually within the month of October.

- E. Lack of payment of annual dues and fees will result in the loss of all rights and privileges of membership.
- F. In the event of the resignation of a member, all monies shall be retained by the Association.. A member who shows proof of permanently leaving the immediate area will be reimbursed a prorated share of their annual membership dues.
- G. Annual membership dues for elected officials are waived for the term of office.

3. INITIAL ENTRY MEMBERS

- A. A new member joining during October to December shall pay the full annual dues fee -See Appendix 1.
- B. A new member joining during other months shall pay a sum determined by a schedule included in Appendix 1. This will grant him or her full membership until the annual dues renewal date in October.
- C. All monies shall be paid in full.

4. CONDUCT

- A. Each member shall follow the range and safety rules of the Association.
- B. Each member shall follow the commands of the Match Director, Safety Officer or Range Officer during matches.
- C. Each member shall conduct himself or herself in a responsible manner when on the range with safety and the integrity of club assets being the principle concerns.
- D. Each member shall be responsible for the conduct of family members and guests while on the range. Each member is encouraged to conduct procedural and safety briefings for their guest prior to start of shooting activities.
- E. Each member will display a current membership badge/card while on the range.

DUTIES OF OFFICERS, BOARD OF DIRECTORS, AND COMMITTEES

1. OFFICE OF THE PRESIDENT

- A. The President shall preside at all meetings of the Association and review any action of the Board of Directors or Committees prior to the presentation to the general membership.
- B. The President shall act as chairman of the Board of Directors and preside at meetings of same.

- C. The President shall appoint officers and committees as described in Article III of the Constitution.
- D. The President shall appoint a replacement for any elected officer who is removed from or vacates his office for any reason.
- E. The President shall have the power to sign checks for the purpose of conducting business for the Association in accordance with the duties of, and in the absence of, the Secretary/Treasurer.

2. OFFICE OF THE VICE PRESIDENT

- A. The Vice President shall assume the duties of the President in his absence.
- B. The Vice President shall assume the office of the President if the President is removed from or vacates his office for any reason.
- C. The Vice President shall be the senior range officer and responsible to ensure all shooting and activities at range are conducted in a safe and responsible manner. The responsibility shall be accomplished through establishment and publication of procedural and safety criteria, training of range officers/match directors, and regular briefings to the general membership at club meetings and/or through the club website.

3. OFFICE OF THE SECRETARY/TREASURER

- A. The Secretary/Treasurer shall keep minutes of all meetings of the association and of the Board of Directors and shall if requested read such minutes at the opening of the following meeting for approval.
- B. The Secretary/Treasurer shall mail out notices for all unscheduled meetings of the Association or the Board of Directors.
- C. The Secretary/Treasurer shall keep accurate account and collect all application fees, dues, and charges due from members.
- D. The Secretary/Treasurer shall have charge of all general receipts and monies of the Association and deposit them in the name of the Association in a bank approved by the Board of Directors.
- E. The Secretary/Treasurer shall disburse funds as ordered or authorized by the Board of Directors or approved by club membership, except that no approval shall be needed for administrative expenses. The Secretary/Treasurer shall disburse funds as ordered or authorized by the Vice President, Range Master, or, BOD for maintenance up keep of range equipment and property, for non-capital improvements to the range proper, and for replenishment of targets and target related expenses.
- F. The Secretary/Treasurer shall keep regular accounts of his or her receipts and disbursements, submit his or her record when requested, and give an itemized statement at regular meetings of the Association.

- G. The Secretary/Treasurer shall sign checks and withdrawal slips in behalf of the Association upon any and all of its regular bank accounts and the same shall be honored by only his or her signature or that of the President or the Vice President.
- H. The Secretary/Treasurer shall perform such other duties as may be required of him or her by the By-Laws, the President, or the Board of Directors.
- I. The Secretary/Treasurer shall preside and assume the duties of the President in the absence of the President and Vice President.

4. RANGE MASTER:

- A. The Range Master is an appointed officer of the association and a voting member of the Board of Directors. He/she is appointed by the BOD and serves at the convenience of the Board.
- B. The position is considered semi-permanent. The incumbent serves until it is no longer beneficial to the Board or to the incumbent.
- C. The function of the Range Master include but are not limited to the following:
 - a. Serves as the maintenance chief for club infrastructure.
 - b. Performs grounds and facilities maintenance.
 - c. Maintains club equipment such as mowers, tractors, and other equipment required for grounds/facility maintenance.
 - d. Serves as an on-site representative of the club administration, enlists new members, conducts safety briefings, provides tours of the facilities for prospective members and visitors, advised shooters on procedural and safety matters, and conducts retail sales.

5. BOARD OF DIRECTORS:

- A. Management of the Association. The Board of Directors shall have general charge and management of the affairs, funds, and property of the Association. The Board shall have full power and it shall be the Board's duty to carry out the purposes of the Association according to the Articles of Incorporation and By -Laws, to determine whether the conduct of the members is detrimental to the welfare of the Association, and to fix the penalty for such.
- B. Rule Making. The Board of Directors shall make rules for the conduct of the members and the use of the Association's property.
- C. Appointment of Committees. The Board of Directors may appoint such committees as it deems necessary or advisable. The Board should periodically

appoint a committee of members to review the books and accounts of the Association.

- D. Meetings. The Board of Directors shall meet at a time, date, and place determined by the Chairman in order to fulfill its functions or provide decisions on matters that cannot be resolved by the General Membership. Said meeting must be held in Dale County or any adjacent county but not outside the State of Alabama. A quorum shall consist when a majority of Board Members or written Board Member proxies are present.
- E. The Board of Directors shall have the power to remove from office any officer who cannot adequately carry out the duties of his or her respective office, to include excessive absences as determined by the Board.

VOTING

- 1. All members are extended the right to vote on any matter involving any facet or function of the Association.
- 2. Voting may be by voice, show of hands, secret written ballot, or proxy. Each method having the same validity as another.
- 3. Voting by Proxy. Every member of the Association entitled to vote at any meeting thereof may vote by proxy. A proxy shall be in writing and for a single meeting of or issue before the Association. A written proxy vote shall be submitted to the Recorder at the time of the meeting or vote to be considered valid.
- 4. Election of officers shall be conducted at the September's club meeting each year. Nominations will be accepted at the August club meeting and remain open until closed for voting at the September meeting. New officers will assume duties on 1 October of each year.

ORDER OF BUSINESS

- 1. The order of business shall be as follows:
 - A. Opening.
 - B. Recording of officers present.
 - C. Reading of the minutes.
 - D. Financial report.
 - E. Reports of committees.
 - F. Elections or appointments.
 - G. Old business.
 - H. New business.

- I. Items for the good of the order.
 - J. Introduction of new members
 - K. Closing
 - L. Safety briefing/tour for new members.
2. Suspension or alteration of the order of business may be determined by the President with approval of members present.

Sanctioned Club Matches

1. All club matches and activities must be authorized by the Board of Directors.
2. Each club match or activity shall have a Match Director who is responsible for the safe conduct and operation of the match. Specifically the Match Director:
 - a. Coordinates match dates and times.
 - b. Assures adequate safety personnel and procedures are provided for each squad and shooting location.
 - c. Coordination with affiliation organizations.
 - d. Setting and collecting match fees. A five dollar fee will be collected and paid to the TriState Range Fund for each paid participant to cover targets and range maintenance. Excess funds collected will be accounted for and reported monthly at the general membership meeting. Excess funds can be used to purchase match specific props and equipment and can be used for items such as bottled water, prizes and trophies. All funds will be maintained as any fund within the club and falls under the same obligations as the Sec/Treasurer to present all records/receipts/etc. when a "reasonable" request to do so is made by any club member in good standing, and within a "reasonable" period of time.
 - e. Match specific props and equipment purchased with match funds are the property of the TriState Gun Club. Due to safety or property security concerns, Match Directors will determine training requirements, storage and usage for each prop or piece of equipment.

REVISION

This document supersedes the 10/1/07 version and all prior versions of the Constitution and By -Laws and is henceforth approved by the 2007-2008 Board of Directors.

1. Bob Lynch _____
2. Eric Weber _____
3. Sharon Goding _____
4. Norman Stellner _____
5. Ray Dillon _____
6. Tom Iten _____
7. Greg Swim _____
8. Dennis Keplinger _____
9. Ed Bright _____

REVISION

This document supersedes the 1/6/03 version and all prior versions of the Constitution and By -Laws and is henceforth approved by the 2006-2007 Board of Directors.

1. Norman Stellner _____
2. Ray Dillon _____
3. Tom Iten _____
4. Greg Swim _____
5. Dennis Keplinger _____
6. Ed Bright _____
7. Brent Underwood _____
8. Jim Swift _____
9. Kevin Kelly _____

ADDENDUM:

As voted and passed at the September 2007 General Membership meeting, the By-Laws will include a dynamic Addendum which will be used to track changes to policy and practices approved by either the Board of Directors or by the General Membership through vote.

1. Officers who hold a lifetime membership will be allowed to transfer the exemption for that year's\ dues, afforded them by the By-Laws, to another party. Approved by General Membership vote 2 September 2007.
2. A complementary yearly membership will be given to Sheriffs of the surrounding counties (Dale, Coffee, and Geneva). Approved by the Board of Directors vote 2 September 2007.

APPENDIX I

MEMBERSHIP DUES

Membership Type	Initial	Life	Renewal	Senior (65 & older)	Law Enforcement
Dues	\$100	\$750	\$100	\$50	\$90

PRORATED DUES (New Members Only)

	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep
Regular	As above	\$75.00	\$50.00	\$25.00
Senior	As above	\$37.50	\$25.00	\$12.50
LEO	As above	\$37.50	\$45.00	\$22.50

APPENDIX II

2002-2004 BOARD OF DIRECTORS

Brent Underwood

Jim Swift

Kevin Kelly

Gerald Bonds

Bill Stokes

Robert Minder

Greg Swim

APPENDIX III

2005-2006 BOARD OF DIRECTORS

Dennis Keplinger

Ed Bright

Brent Underwood

Jim Swift

Kevin Kelly

Gerald Bonds

Bill Stokes

APPENDIX IV

2006-2007 BOARD OF DIRECTORS

Norm Stellner

Ray Dillon

Tom Iten

Greg Swim

Dennis Keplinger

Ed Bright

Brent Underwood

Jim Swift

Kevin Kelly